

The below calendar of activity is intended to support **road safety co-ordinators** in primary schools who run the Junior Travel Ambassador (JTA) scheme, providing an overview of what JTAs should be doing in each half term. The **A5 JTA guides*** provided with your resources should be used to help your JTAs create their assemblies and to run activities - in this booklet there are also extra activities the JTAs can run if they want. Some activities will be prepared for you, and all your JTAs need to do is promote it. A checklist of the annual activities has also been provided for you to help keep track of progress. Most activities listed here can be recorded as individual stories on STARS, and you will likely be very close to achieving Bronze level STARS accreditation. **You should update STARS every half term.**

***A5 JTA guides should not be written on by the pupils. Pupils should not retain guides, badges or hi-vis vests at the end of the school year as these are the schools property and to be used with each group of JTAs. Hi-vis vests and guides will NOT be replaced. Badges will only be replaced where level of accreditation changes. Certificates in the back should be photocopied if you wish to use them annually.**

Teacher notes for JTA TASKS:	Autumn		Spring		Summer	
	Term 1	Term 2	Term 3	Term 4	Term 5	Term 6
Term actions / ideas	Introduce the JTA scheme, hand out equipment. Create green cross code assembly and a school road safety song about the green cross code. At the end of this assembly, you should launch the brighten your bag competition. Set up JTA's own page on the school website to upload information on their activities and actions, share with the whole school community	JTAs should be thinking about why it's good to be visible. What are fluorescent and reflective materials? Get your JTAs to run 'Brighten your Bag' competition.	Winners of brighten your bag competition announced. Visibility recap assembly. What is sustainability? What is active travel? Why should you walk, scoot or cycle to school? Recap green cross code in assembly using a song.	Discuss how to conduct the hands-up survey and set a date for surveys to be taken (all surveys must be conducted on the same day and must be completed two weeks either before or after easter half term).	Plan out an activity for walk to school week (WTSW). Schools could take part in Living Streets National Walking Month by requesting WTSW classroom packs from the road safety team, 1 per class (must indicate how many packs are for KS1 and how many for KS2 as the content differs slightly).	Review what has happened this year so far. Bling your Bike competition and JTA recruitment for the next year! Should run a separate assembly for year 6 transition.
Assembly themes	Green Cross Code - create a song or rap to be used in the assembly. Launch Brighten your Bag competition using the launch assembly provided	Be safe, be seen, be bright!	Sustainable sam game and green cross code re-cap	Loving your Bike (A.B.C check and M check), let everyone know JTAs will be conducting Hands Up Survey at Easter	Assembly, Walk to School Week / National Walking Month, green cross code recap	Assembly, bling your bike (bring a bike or scooter in and either bling/sparkle it up!). JTA recruitment for next year, transitional assembly for year 6's
Notice Board	create new noticeboard - include green cross code and lyrics (if you created a rap or song). Include information on cycle training.	Add brighten your bag poster	At the end of term, take down brighten your bag poster, add information about what sustainable travel means	Clocks go forward, add information about bike maintenance / loving your bike poster	Walk to school week and national walking month.	Transitional information - year 6 start your journey resource
Key themes for the term:	Finding a safe place to cross	Clocks go back; Be Safe, Be Seen, Be BRIGHT;	Sustainability, finding a safe place to cross re-cap	Clocks go forward! Conducting hands-up survey. Safety when cycling/scooting	Walking benefits for health and environment, finding a safe place to cross re-cap	Transition for year 6's, Scooting and Cycling
Other activities you could get involved in	2nd week September - Serious Comedy Booklets sent to every school. The Daily Mile - September. STARS Car-Free Day 22 Sept	Brake's Road Safety Week (November), arrange a BEEP BEEP day for Early Years.	Love your Bike Week 19-25 February 2018	Sustrans Big Pedal	Walk to School Week 2018	Bike Week 2018

Please use the below grid to input what activities your JTAs have run. This will also help you (or your schools 'School Travel Champion') to record stories on STARS.

ACTIVITY LOG	Autumn		Spring		Summer	
	Term 1	Term 2	Term 3	Term 4	Term 5	Term 6
Assemblies						
Activities						
Competitions						
Notice Board and Website information						
Other						